

VACANCY – CHIEF OPERATING OFFICER (PROJECTS)

Mumbai Cricket Association (MCA) is the governing body of cricket in Mumbai, Thane, Palghar and Kharghar area. The main object of MCA is to promote and develop the game of cricket. As a part of its objects, MCA intends to provide the best coaching facilities to players near their residences.

We are looking for a qualified person for the above post to handle new infrastructural projects of the Mumbai Cricket Association. C.O.O. (Projects) will be responsible for liaising with various govt. authorities with respect to new and existing infrastructure projects of the Association. C.O.O. will be required to follow up on various applications made by the Association before various authorities for allotment of plot of land.

Responsibilities of Chief Operating Officer (Projects)

Responsibilities include but are not limited to the following:

- Identify and recommend suitable plot of land for developing cricketing infrastructure.
- Manage all the administrative, logistical and operational aspects of new projects.
- Liaise with various government, semi-government, MHADA, MCGM, MMRDA and other authorities.
- Define long term strategy for development of cricketing infrastructure in and around Mumbai.
- Represent the Association before various govt. authorities.
- Prepare a budget for the projects
- Periodic reporting to the MCA Office Bearers

Eligibility criteria

- Post graduate degree required, preferably Law degree.
- Should have a minimum of 30 years of relevant experience, ideally with a track record of senior leadership. Ex-government employee with at least 7 years experience as a State head of any department will be preferred.
- Should have experience of coordinating with government authorities

Requisite skills

- Demonstrated financial management skills including budgeting, planning and administration.
- Strong work ethic with a track record of delivering results in high pressure situations.
- Ability to work with stakeholders from different backgrounds
- Outstanding written & oral communication including report writing skills.
- Excellent interpersonal skills
- Working knowledge of cricket and government structure is preferred.

Work Conditions

- Full time employment
- Required to travel within MCA jurisdiction
- Required to work flexible and long hours
- Compensation offered will be commensurate with qualifications and experience.